



## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organization under the Union Ministry of Human Resource Development, Govt. of India)  
"Shiksha Kendra", 2, Community Centre, Preet Vihar, Delhi - 110092 .

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F-64(A)/H.Q/Maint./2015/

Dt. 27/11/2015

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**Sub.: Short term limited Tender for making help desk extension counter for affiliation at CBSE, Shiksha Kendra building.**

Sir,

The Board intends to invite Limited Tender for making help desk extension counter for affiliation at CBSE, 2, Community Centre, Preet Vihar, Delhi- 110092. through specialised agencies having executed minimum 2 similar works. Rates are to be quoted on the prescribed format annexed herewith. The agencies willing to submitted tenders are advised to visit the building so that exact quantum of work is assessed. The tender complete in all respect along with EMD of Rs 15,000/- payable in favour of the Secretary, CBSE, Delhi must be submitted latest by 11/12/2015 up to 02:00 P.M and dropped in the tender- box placed at Ground floor near Reception counter, CBSE Shiksha Kendra, 2, Community Centre, Preet Vihar, Delhi-110092. The tenders shall be opened on same day at 3:00 p.m. in the presence of the tenderers who may wish to be present.

Incomplete and conditional tenders shall be summarily rejected. The Secretary, CBSE reserves the right to reject any or all the quotations without assigning any reason thereof.

Yours faithfully

**(RAHUL TYAGI)**  
**ASSISTANT ENGG. (CIVIL)**

## SCHEDULE OF WORK

S.NO	DESCRIPTION OF ITEM	QTY.	UNIT	RATE	AMOUNT
1.	Dismantling M.S doors, windows and clerestory windows (steel or wood) shutter including chowkhats, architrave, holdfasts etc. complete and buying-back the same (quoted amount shall be reduced) Size of windows:- 1.0 x 2.80 1.0 x 4.75 1.0 x 2.55 1.0 x 3.54 Size of Door 095 x 2.13	1 1 1 1 1	Each Each Each Each Each		
2.	Dismantling PCC Flooring and removal of malba etc including stacking within 50 mt. lead	7	Cum		
3.	Dismantling old wall ceramic tiles including disposal of rubbish to the dumping ground within 50 meters lead.	25	sqm		
4.	Dismantling old plaster or skirting raking out joints and cleaning the surface for plaster including disposal of rubbish to the dumping ground within 50 meters lead.	25	Sqm		
5.	Dismantling of help desk counter made of brick work with RCC slab by manually / by mechanical means including stacking of unserviceable material with in 50 meter lead as per direction of Engineer In Charge. Size of Counters 0.50 x 2.80x 0.75 0.50 x 4.75 x 0.75 0.50 x 2.55 x 0.75 0.50 x 3.54 x 0.75		L.S		
6.	Providing and fixing Ist quality ceramic glazed wall tiles conforming to IS : 15622 (thickness to be specified by the manufacturer) of approved make in all colours, shades except burgundy, bottle green, black of any size as approved by Engineer-in-Charge in skirting, risers of steps and dados over 12 mm thick bed of cement Mortar 1:3 (1 cement : 3 coarse sand) and jointing with grey cement slurry @ 3.3kg per sqm including pointing in white cement mixed with pigment of matching	25	Sqm		

	shade complete. Preferable brands: NITCO, KAJARIA, NAVIN, ORIENT, SOMANI				
7.	Repairs to plaster of thickness 12mm to 20mm in patches of area 2.5 sq. meters and under including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete including disposal of rubbish to the dumping ground within 50meters lead : 1) With cement mortar 1:4 (1 cement : 4 fine sand)	25	sqm		
8.	Providing and laying Polished vitrified antiskid/rustic floor tiles 600x600 mm (thickness to be specified by the manufacturer) of 1st quality conforming to IS :15622 of approved make in all colours, shades, laid on 20mm thick bed of Cement Mortar 1:4 (1 Cement : 4 Coarse sand) including pointing the joints with white cement and matching pigments etc., complete. Preferable brands: NITCO, KAJARIA, NAVIN, ORIENT, SOMANI	72	Sqm		
9.	Providing and fixing 12 mm thick frameless double leaf toughened glass door shutter of approved brand and manufacture, including providing and fixing top & bottom pivot & Providing and fixing double action hydraulic floor spring of approved brand and manufacture conforming to IS : 6315, having brand logo embossed on the body / plate with double spring mechanism and door weight up to 125 kg, for doors, including cost of cutting floors, embedding in floors as required and making good the same matching to the existing floor finishing and cover plates with brass pivot and single piece M.S. sheet outer box with slide plate etc. and making necessary holes etc. for fixing required door fittings and lock, all complete as per direction of Engineer-in-charge (Door handle, lock and stopper etc. to be paid separately).	4	Sqm		

10.	Providing etching to 12 mm thick toughened glass by mechanical/manual means and making approved design/pattern/logo all complete as per direction of engineer in-charge.(Note: total area of glass shall be measured for payment)	4	Sqm		
11.	Providing and fixing stainless steel door handles of size 300 mm of approved make complete as per direction of Engineer-in-charge	2	Pair		
12.	Providing and fixing stainless steel door lock of approved make complete as per direction of Engineer-in-charge	1	Each		
13.	12 mm cement plaster of mix : 1:4 (1 cement: 4 coarse sand)	23	Sq.mt		
14.	Removal and refixing of wooden door of size .75 x 2.10 and refixing the same after cutting from base and after installation of vetrified tile flooring.	1	Each		
15.	P & F 25 mm PVC conduit pipe of ISI mark of approved brand as per direction of Engineer of Charge	25	Meter		
16.	Dismantling old wall ceramic tiles base plaster underneath including disposal of rubbish to the dumping ground within 50 meters lead.	23	Sqm		
17.	Providing and Fixing factory made uPVC white colour casement/sliding window / door, made of extruded profiles. Profiles of frames and sash will be mitered cut and fusion welded at all corners, including drilling of holes for fixing hardware and drainage of water etc., making arrangement for fixing of hardware, EPDM gasket, 1.2 ± 0.2 mm thick galvanised steel profile to be inserted in required profile, frame will be fixed to the wall with 8 mm x 100 mm long fasteners, all complete as per direction of Engineerin-charge. ( Note:- rates are i/c of Glazing, hardware hinges and fitting tc.complete.) Casement Window (Outward/Inward opening) with hinge System with following specifications 1 Frame (50 mm x 50 mm)  2 Sash (Style and Rail) (62 mm x 34 mm)	17	Sqm		

	<p>3 Mullion (intermediate Section) (66 mm x 50 mm)</p> <p>4 'T' Profile (one vertical length in between two shutters) (24 mm x 34.5 mm)</p> <p>5 Glazing bead (12 mm x 18 mm)</p> <p>6 Casement Window (With friction hinge &amp; outward opening)</p> <p>7 Casement Frame (67 mm x 62 mm)</p> <p>8 Casement Window Sash / Mullion (67 mm x 75 mm ) (style,rail and intermediate section)</p> <p>9 Casement Glazing bead (35 mm x 18 mm)</p> <p>10 Sliding Window (Two Track, 2/4 Shutters)</p> <p>11 Two Track Sliding Frame (67 mm x 52 mm)</p> <p>12 Sliding window Sash (60 mm x 44 mm)</p> <p>13 Sliding Interlock for Window (one vertical length in each shutter)( 45.5 mm x 28 mm)</p> <p>14 Sliding Glazing bead (35 mm x 18 mm)</p> <p>15 Sliding Door (Two Track, 2/4 Shutters)</p> <p>Two Track Sliding Frame (67 mm x 52 mm)</p> <p>16 Sliding Door Sash (80 mm x 44 mm)</p>				
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	17 Sliding Interlock for Door (one vertical length in each shutter) (45.5 mm x 28 mm) 18 Sliding Glazing bead (35 mm x 18 mm)				
<b>18.</b>	Removal and refixing of aluminium fire protection door of size .0.96 x 2.05 and refixing the same after cutting from base and after installation of vetrified tile flooring. i/c lifting of floor spring etc complete	2	Each		
<b>19.</b>	P & F of floor spring of heavy duty as per direction of Engineer In Charge Note:- Approved make are Dorma, Geze, Ozone.	4	Each		
<b>20.</b>	P & F of LED of size 2 X 2 ft of 24 watt of approved make. Note:- Approved make are Philips, Bajaj and Crompton Greaves Only	15	Each		
<b>21.</b>	Making chases up to 7.5x7.5 cm in walls including making good and finishing with matching surface after housing PVC pipe etc.	20	Rmt		
<b>22.</b>	Disposal of malba from worksite to dumping site within 5 k.m lead.	10	Cum		
<b>23.</b>	Wiring for computer and heaters point with 4 sq mm PVC insulated copper conductor cable in surface/ recessed PVC conduit as required. Medium point Long point	6 7			
<b>24</b>	Supply of Modular switches & plate with 2 switches and 2 sockets outlet as approved by the Engr. Incharge.	10			
<b>25</b>	Supply of Modular switches & plate with 10 switches and 2 sockets outlet as approved by the Engr. Incharge.	3			
<b>26</b>	Supply of 2.0 Tr. Split Air condition with reciprocating Compressor	2	Each		

	Make Kirloskar/Emerson/Tecumseh compressor, R-22 refrigerant. Note:- Approved make are Napoleon or equivalent.				
27	Installation, Testing and Commissioning of 2.0 Tr. Cassette Air condition unit.	2	Each		
28	Supply and lying of copper pipe with elbo, socket complete.	10	Rmt		
29	Supply and laying of Copper cable for Indoor to Outdoor. Rmt	15	Rmt		
30	Supply and laying of PVC drain pipe with elbo, socket complete.		Rmt		
31	Supply and fitting of Outdoor stand.	2	Each		
32	Supply of Voltage stabilizer 5KVA for 2.0 Tr. Split/Cassette Air condition	2	Each		
33	Power plug 3Pin.	2	Each		
34	Cutting through drill in RCC beam of size 50 mm	2	Each		
35	P & F of 18 mm granite of approved quality in window sill as per direction of Engineer In charge	7	Sqm		
36	Wall painting with Texture emulsion paint of approved brand and manufacture to give an even shade as per required design etc complete after preparing of base with 1 mm putty and primer etc complete as per Direction of Engineer In Charge. Two or more coats on new work	25	Sqm		
<b>Total</b>					

Accepted by me Owner/Manager

Seal of the Firm

## INSTRUCTIONS TO THE TENDERERS

1. Incomplete and conditional tenders shall be summarily rejected.
2. Rates are to be quoted in words and figures without any cutting/overwriting
3. The agency should quote the rates after visiting the site and proper assessment of work.
4. Price-Bid should be signed by the authorized signatory.
5. The Tender shall be opened on 11/12/2015 at 3.00 p.m. in the presence of the tenderers, who may like to be present.
7. Any additional information required by CBSE in respect of the work experience shall be submitted by the tenderers within three days, failing which the offer shall not be entertained.
8. Technical Bid received without EMD of Rs. 15,000/- in the form of a Demand draft / Banker's Cheque shall be summarily rejected.

(Signature of the Agency)

With complete address and seal

Add. \_\_\_\_\_

\_\_\_\_\_

Tel. No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_



## Terms and Conditions

1. The work should be executed as per CPWD specifications and as per directions of Engineer-In-Charge.
2. The Completion time would be 20 days.
3. In case of delay, a penalty of 1% per week should be deducted. Subjected to a max of 5% of the tender value.
4. The measurement shall be done jointly by the Contractor and AE(Civil).
5. All T & P shall be arranged by the Contractor.
6. Hindrance Register shall be maintained by AE at site.
7. Instructions given in Site Order Book would be followed immediately.
8. No running payment would be made. Final bill would be paid within 20 days after submission of Bill by the Contractor.
9. 5% of the bill shall be deducted as defect liability and shall be released after six months.
10. 25% deviation in quantities would be permitted.
11. Extra-item if any would be paid on analyzed Market rates but the work must be executed with prior approval of Engineer-in-charge.
12. In case of any dispute, the Arbitrator shall be appointed by the Chairman and his decision shall be binding.
13. The materials to be used must be got approved from the Engineer-in-charge before installation/use.
14. Potable water shall only be used at site / work and arranged ownself by the contractor. Nothing extra shall be paid on this account.
15. Agreement shall be executed by the agency at its own cost.

16. The agency shall not delay/stop the work without any valid reason.

17. In case of no/slow progress, the Board shall have the right to rescind the contract & get the work executed at the risk & cost of the defaulting agency.

18. Any material to be used on site shall be got checked & approved through the Engineer-In-Charge.

(Signature of the Agency)

With complete address and seal

Add. \_\_\_\_\_

\_\_\_\_\_

Tel. No.: \_\_\_\_\_

Mobile No.: \_\_\_\_\_